Core Curriculum Oversight Committee

Date: Friday, February 16, 2018
Time: 10:30 a.m. – 12:00 p.m.
Meeting Location: Chancellor's Conference Room, LSC, 14th Floor
Attendance: Ruben Anguiano, Michelle Carpenter, Sheryl Coffey, Antwan Jefferson, Jeff Franklin, Craig Lanning, Christine Martell (electronically), Hans Morgenthaler (chair), Brian Schaeffer, Candice Shelby, Mary Lee Stansifer, Tammy Stone, Gregory Walker, Mary Baitinger (recorder)

Agenda and Minutes

1. Announcements

   - Chair Decisions on Student/College Petitions
     On behalf of the CCOC, Hans Mogenthaler provided approvals for the following students:
     - Kelsi Whitesell – was misadvised and given credit for her IB courses. These will now officially count towards fulfilling her core requirements.
     - Mitchell Sforzini – is allowed to use military credit to satisfy the cultural diversity core requirement.
     - Jose Gutierrez – granted an exception and allowed to use two humanities courses towards fulfilling the core requirements as a CAM/Arts major. Note: This petition will be further discussed in the notes below.

   - Updated Core Course List – Mary Baitinger explained how the new documents align with each school/college undergraduate degree maps being completed university-wide. Each core list (students' and advisors') will be updated October 15 and March 15, respectively, to align with advisors' schedules for academic planning with students. Core courses approved by the CCOC after these dates will be officially active two semesters after their approval.
   - Additional Item – January 2018 minutes – approved by the 7 voting members, with minor corrections.
   - Additional Item – International Perspectives Core syllabi for spring 2018 have been requested by Hans from the chairs of each department offering courses in that Core Area. Mary will compile these and provide your set to review in an e-mail, tentatively on 2/26/18. Results are due by 3/26/18 (after spring break). Any questions can be addressed via e-mail or at the next CCOC meeting in March.

2.   Revisions to the *CCOC Policies & Procedures*

Jeff Franklin provided copies of the CU Denver Core Policies and Procedures (updated February 2018) with proposed revisions. Previously, four documents had all the CCOC policies and procedures, and Jeff and Carol Golemboski had condensed them into one. These current revisions revisit wording not included from those four documents, as well as updates and new questions that have been raised since then. Highlights of the discussion included:

- Page 2, G, i – **Arts / Humanities**: Previous CCOC policies allowed Arts majors to take two Humanities course. The proposal is to reinstate that, but level the field between Arts and Humanities by also allowing Humanities majors to take two Arts courses. Need to clarify that all <u>other</u> majors must take one Humanities and one Arts. The question was asked about students who have multiple majors: the requirements should be honored from the first major. If there are exceptions to the one Arts/one Humanities rule (i.e., primarily between CAM and CLAS or CLAS and Business), students could petition, and these petitions could be approved by the academic advisors, rather than brought to the CCOC.
  Action: Jeff will rework the language of this section, and Sheryl Coffey and Brian Schaeffer will discuss this policy with their offices.

- Pages 2-3, G, ii – **Natural & Physical Sciences**: Should a student who completes a N&PS course (3-hour) but not the co-requisite lab (1-hour) be allowed to count that course toward the <u>non-lab</u> N&PS requirement? It was emphasized by the CCOC that a lecture-lab co-requisite course is different than a stand-alone lab class, with different numbering systems for each course.
  Action: The committee supported this change with requested revision. Jeff will update the language in the policy to reflect this.

- Page 3, #3 – It was agreed with the added verbiage that chairs/program directors in each department should know about their curriculum on behalf of individual instructors and make submissions for them accordingly.
  Action: The committee supported this revision. Jeff will update the language in the policy to reflect this.

- Page 4, #8 – Wording in this section was updated to reflect the new CCOC core course submission and time a course would be activated (previously discussed above).
  Action: The committee supported this revision. Jeff will send a note to chairs about this change.

- Pages 4-5, #10 – Based on the current language of the document, preexisting demonstration or mastery for core competency fulfillment (but not credit hours towards a degree) has been interpreted differently by members of the CCOC. The language now proposed attempts to clarify this policy. Suggestions towards doing so include: The need for learning outcomes; being careful of a slippery slope; how critical thinking would be evaluated; petitioning the CCOC and let them decide; portfolios and specific

guidelines/artifacts to prove competency; tapping into instructors/faculty expertise to determine competency; and not using proficiency/portfolio and instead having students experience a 1000-2000 level course to provide a student different perspectives/history/philosophy beyond a singular focus/talent (i.e. musicians)
Action: Jeff will draft a short, one-page policy process as a potential addendum to the CCOC policy. Mastery of Core Competency Fulfillment would be limited to just one core area. The CCOC will review this document and continue further discussion, if needed.

3.   Requested revision of the *International Perspectives Proficiency Credit Guidelines*

This agenda item is a continuation of the discussion held at the January 2018 CCOC meeting. Jeff created new language for review, located in the handout, IP Proficiency Credit Guidelines, (Revised Spring 2018). #3 on the first page was removed, and language was added in #5 (learning outcomes), #6 (learning outcomes) and #7, a & b. Discussion included the following:

- If a member of the military has 6 months abroad, the IP requirement is waived (Sheryl Coffey).
- No holiday month, political activities like Greenpeace, or religious experience for a short period of time would be allowed. Contact hours and rigor should be looked at carefully to see if the activity or course is permissible.
- Academic advisors and the Registrar would need to be able to administer the policy.
- If there is any uncertainty in the rules by the students/advisors/Registrar's Office, a petition should be submitted to the CCOC.

Action: Cheryl Coffey will run the wording by the advisors for their input.
Action: Jeff Franklin will incorporate the wording of contact hours into #7a.

Vote: Changes/revisions to the IP Proficiency Credit Guidelines was approved by 8 voting members present and 2 absent members