

Core Curriculum Oversight Committee

Date: Wednesday, February 24, 2016

Time: 9:30-11:00 a.m.

Meeting Location: Chancellor's Conference Room, LSC, 14th Floor

Attendance: Ruben Anguiano, Sheryl Coffey, Andrea Falcone, Jeff Franklin, Phillip Gallegos, Carol Golemboski (chair), George Kacenga, Christine Martell, Hans Morgenthaler, Gwen Persons, Mary Lee Stansifer, Tammy Stone, Mary Baitinger (recorder)

Agenda and Minutes

1. Announcements/Updates

- Although there is not a physical quorum, several absent voting members have submitted written votes for the tally when agenda items are called for approval. Therefore, the meeting will continue.
- Carol gave an overview of student petitions in the CCOC mailbox she reviewed in place of the full committee, so that the CCOC mailbox backlog is being significantly reduced. See below for action items.
- The core science syllabi have been reviewed by all committee members. Carol and Jeff will review and draft the appropriate letters to match the results. A comment was made that the syllabi reviewed could be perceived as too dry and may not motivate or invite students to learn. Others see a syllabus as a contract between the students and teachers.
- The First Year Seminar courses for fall 2016 will be brought to the CCOC for approval in March. The content and verbiage will closely adhere to the core specifications and requirements.
- Gwen Persons asked the CCOC if they would consider Biology and Chemistry Honors as a standing exception to the core and have this noted in the list. She will write up a more formal proposal and submit it to Carol and Jeff. Four members in the room gave their initial approval.

Action Item: Jeff and Carol will integrate Gwen's request, once the formal proposal is submitted, into the core course listing.

Action Item: The following student petitions were approved by Carol on behalf of the committee:

- Melissa Sherowski requested to have her remaining Core requirements waived as she successfully completed a bachelor's degree at UC Boulder in 1999. Petition was approved. (CCOC policy states: *If a transfer student has completed a bachelor's degree at an accredited college or university in the United States and is pursuing a second bachelor's degree, then the CU Denver Core will be considered to have been completed as a proficiency. Review by the CCOC is required if the prior degree is more than 10 years old.*)
- Kelsey Proper's request to count the course SOCY 3080 *Sex and Gender* to fulfill a Social Sciences requirement was approved. The student believed that the course was part of the Core when she took it. This course is in fact more rigorous than most Core courses as it is offered at the 3000 level.
- Katherine Didier's request to count FINE 3110 *Image and Identity* to fulfill a Cultural Diversity requirement was approved. She was incorrectly advised that this course would count as Cultural Diversity by an advisor in SPA.

2. Approval of minutes from January, 2016 meeting

Action Item: These were approved by the 6 voting members.

3. Finalization of CCOC Policies and Procedures documents

The attachments listed in the agenda were updated from previous comments and suggestions and sent out electronically prior to the meeting. The only item waiting for change is 2G (Core Course Policies and Procedures document) from CAM as to whether this will be removed or not. Learning Outcomes that include rubrics will be added to the CCOC web page so instructors crafting or updating syllabi can utilize these documents. A policy of critical thinking is still pending until a definition is approved. GtPathways will be added later on. Hyperlinks will be included in the documents, and on the web page, a separate listing of all links will be available. There was a concern among the group that international, cultural diversity and gender (race, ethnicity and gender) could be perceived as interchangeable and dilute the established definitions for each. An idea offered was to allow the faculty to discuss and demonstrate in their syllabi how they are meeting those criteria.

Action Item: All documents were approved by the CCOC (7 in favor), pending clarification to the Cultural Diversity Approval Form.

Action Item: Jeff and Carol will craft any new language in these document (as needed) and present their updates to the CCOC

4. FITV 1120

This syllabus was previously presented to the CCOC in October, 2015 with updates since integrated, per Carol's conversation with the instructor.

Action Item: The CCOC approved this course (5 in favor), with 1 not in favor.

5. PBHL 1001

This is a new submission that has not been reviewed by the CCOC until now. Carol worked with the instructor to add an assessment rubric and update the wording about reflections in the course.

Action Item: The CCOC approved this course (7 in favor).