

# Core Curriculum Oversight Committee

**Date:** Friday, March 16, 2018

**Time:** 10:30 a.m. – 12:00 p.m.

**Meeting Location:** Chancellor's Conference Room, LSC, 14<sup>th</sup> Floor

**Attendance:** Ruben Anguiano, Michelle Carpenter, Sheryl Coffey, Antwan Jefferson, George Kacenga, Craig Lanning, Christine Martell (electronically), Hans Morgenthaler (chair), Mary Lee Stansifer, Gregory Walker, Mary Baitinger (recorder) Not Present: Jeff Franklin, Nimol Hen, Brian Schaeffer, Candice Shelby, and Tammy Stone

## Agenda and Minutes

### 1. First-Year Seminar Requests and Proposals

Christy Heaton, Director of First Year Experiences, sent a Google Link for CCOC members to review potential First Year Seminar Core Courses and provided details regarding UNIV courses being offered for Fall 2018. Highlights of the conversation included:

- 24 FYS courses, 1 Ethnic Studies, 2 International Perspective focused courses, plus one transfer course will run.
- FYE is trying to increase its efforts of reaching transfer students on campus.
- FYE courses are not required at this time; ideally all freshmen should take one.
- Retention is greater for students who take FYE courses than those who do not
- Advising has increased for FYE students going into their second semester, and they are often given "priority" slots by advisors and departments.
- Early Alert/Starfish is used heavily by FYE instructors to monitor their students.
- Any student that has less than 30 hours can take a FYE course.
- A challenge for advisors has been that students will take an FYE course in their major study, but they have been asked to encourage students to select a course outside their field of interest.
- Future FYE goals include increasing the number of arts courses, business and engineering (although this particular major has a credit hour challenge, a learning community is in its second year covers all the Engineering core requirements).

**Vote:** 6 present voting members approved the new proposed FYS courses and updated course name change. They agreed to vote electronically for any upcoming additions to the FYE curriculum as needed.

### 2. Old Business

- Additional Item – Mary Baitinger reminded the attendees that their review of the CCOC syllabi for International Perspectives is due on Monday, March 26, 2018
- Proposed Revisions to the CCOC Policies & Procedures

*CCOC Policies & Procedures Revisions 2-2018.doc*

The following was discussed by the group:

-#2G: Humanities and Arts revisions is acceptable.

-#2 G: In Natural and Physical Sciences, there needs to be better clarity between labs that are required as part of the class and labs that are taken in addition to the course itself. What happens if students choose not to take the lab if it is separate? If students don't pass the lab or do not enroll or take only the course, what is the policy? The wording needs to be clearer or else deal with these issues by students and advisors on a petition-by-petition basis.

**Action:** The CCOC will ask Jeff Franklin to review and clarify the statement on Page 3, ii. Once revised, it will be sent out to CCOC members who send their vote via electronically.

-#3: Regarding chairs/program directors is accepted

-#8: Regarding submission timeline is accepted

-#10: Prior Learning – this topic is related to Item #4 below. This section appeared to be acceptable “as is” at this time (subject to potential future revisions)

**Action:** Once all changes have been completed and updated by Jeff Franklin, the document will be returned to the CCOC for a final vote.

*International Perspectives Proficiency Credit Guidelines Second Draft*

This is the third draft that the CCOC has reviewed. All changes are acceptable, and a brief discussion ensued of the importance of advisors participating in the decision-making process. If students find the answer from advisors unacceptable or if grey areas exist in a request, a petition by the students can be submitted to the CCOC.

**Vote:** 7 voting members of the CCOC approved IP Proficiency Credit Guidelines.

3. Student Petition: Mark D'Agosta

Sheryl Coffey provided a brief overview of the student's written request. As his sponsor and advisor, she had explained to him the US component of the cultural diversity core requirement. He has two more general education courses to take, and this course could satisfy another core area in CLAS.

**Vote:** 7 voting members and 1 electronic vote denied the petition

4. Guidelines for Student Petitions to the CCOC for Prior Learning

This addendum draft document, created by Jeff Franklin, was requested by the CCOC at the last meeting to clarify #10 located in the CU Denver Core Policies and Procedures document. The language, order of items, suggestions and qualifications were discussed in great detail by all members of the CCOC.

**Action:** Hans Morgenthaler will provide Jeff Franklin specific feedback to revise this document and return it back to the CCOC for further review and approval.

Additional Item: Selection of new CCOC Chair

The CCOC voted unanimously to accept Antwan Jefferson as chair of the CCOC for the 2018-2019 academic year.