**Core Curriculum Oversight Committee**

**Friday, February 11, 2022**

**10:30am-12:00pm**

**Zoom:** <https://ucdenver.zoom.us/j/95855892511>

**Attended:** Kim Regier, Megan Backstrom, Marlene Smith, Terri Winston, , Kari Campeau, Mark Golkowski, Sandra Quinn, Nicole Leonhard, Antwan Jefferson, Michael Jenson, Kodi Saylor, Joann Brennan, Yang Wang, Ruben Anguiano, (Annie Miller voted electronically)

1. Approved December minutes.

Discussion about quorum and CCOC membership. Quorum is one rep from each school/college. If that is not available there is a 2/3 members. Concern about not all schools/colleges assigning their allowed two reps; this makes it difficult if people cannot attend meetings as it impacts quorum. Current practice asks for email votes from absent reps. Committee agreed this is a reasonable practice to continue. Current reps will encourage their units to assign two reps. Discussed whether unit size should determine how many reps – mixed opinions on this. We will wait to reconsider membership for when core is redesigned and goes to faculty vote.

1. New course proposal (4 documents attached: “HDFR3800 core approval cover sheet, course description HDFR, image, HDFR3800 cultural diversity course approval form”)

Discussion about if we offer too many cultural diversity classes.

Course approved.

1. Update Math and Composition Syllabi Review Spring 2022
	1. Syllabi and assignment document are on Teams. Form links are in the assignment document. Please make notes about any needed revisions on forms while you work on them. Please complete reviews by Mar 11.
		1. MATH <https://docs.google.com/forms/d/e/1FAIpQLSejeDubGVqJxMMSQMoG5_0maBh30_sE3MYyUKMMAXOuE92MKg/viewform?usp=sf_link>
		2. ENGL <https://docs.google.com/forms/d/e/1FAIpQLSeMyGRTppjKH8VykP3k51eOLQ7O9QCUtZ_mhWH9ldYQOJY-1Q/viewform?usp=sf_link>
2. Update on Cultural Diversity upper division requirement
	1. If Cultural Diversity requirement becomes lower division, it would become part of the core package for transfer students with an in-state AA/AS which means they would not have to take a cultural diversity class. Leaving it as upper division ensures that all students would have to take one. In the past, there was a prereq on all the cultural diversity classes of “60 credits completed” We discussed if the CD requirements should remain upper division. Most agreed that it is important that all students take a CD class; if having the requirement remain upper division is the only way to do that then we should keep it. We discussed whether the former prereq of junior status should be reinstated. Motion to keep the CD requirement as it is. Seconded and approved. Request to Joann to take the issue of CD to the GE Council as we think it should be a state requirement as part of the state core.

**Agenda items not addressed at this meeting:**

1. Update on 10 year rule
2. Syllabi Review Process (“CCOC Syllabi Review Procedure” document attached). Draft document updated after last meeting. I would like to vote on it.
3. Update new Course Proposal Form (“cultural diversity course approval form 2016 edited by Kim” draft attached) – Kim made a couple edits for review.
4. Update Student Petition Form (“ccoc student petition form 2016 edits by Kim” draft attached) – Kim made a couple edits for review.
5. Transfer evaluations
6. Webinar/training for new core class instructors